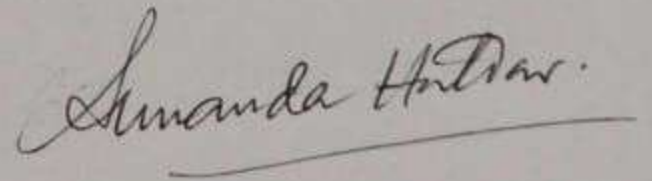


# INSTRUCTIONS FOR STUDENTS

- 1) NAME OF THE STUDENT MUST BE WRITTEN IN BLOCK LETTERS AND AS PER CLASS XII MARKSHEET.
- 2) DOB SHOULD BE AS PER CLASS X ADMIT CARD.
- 3) SCANNING OF ALL DOCUMENTS SHOULD BE DONE ONLY WITH THE ORIGINAL COPIES.
- 4) STUDENTS MUST FILL CLASS XII ROLL NO AND YEAR OF PASSING PROPERLY.
- 5) MIGRATING STUDENTS MUST SUBMIT MIGRATION CERTIFICATES IN ADMISSION PORTAL.
- 6) STUDENTS ARE DIRECTED TO SUBMIT HARD COPIES OF THEIR DOCUMENTS CLASS XII MARKSHEET, ADMIT CARD, CLASS X ADMIT CARD IN COLOUR XEROX ONLY.
- 7) COPY OF PROVISIONAL ADMISSION FORMS MUST BE SUBMITTED WITH OTHER DOCUMENTS LIKE CHALLAN ETC. AT THE TIME OF VERIFICATION.
- 8) MIGRATING STUDENTS MUST SUBMIT THEIR MIGRATION CERTIFICATES IN ORIGINAL AT THE TIME OF VERIFICATION.
- 9) CASTE CERTIFICATE (ORIGINAL) SHOULD BE SHOWN AT THE TIME OF VERIFICATION. PHOTOCOPY OF THE SAME TO BE SUBMITTED.
- 10) 04 PCS. OF PASSPORT SIZE PHOTOGRAPH IN LIGHT COLOUR DRESS.



**Dr. SUNANDA HALDAR**  
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